

RECORD OF PROCEEDINGS

Minutes of

CONCORD TOWNSHIP BOARD OF TRUSTEES

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held November 22, 2023 Page 1

Call to Order and Roll Call

The Concord Township Board of Trustees met in regular session on Wednesday, November 22, 2023 at 7:00 p.m. at the Concord Township Community Building, 6385 Home Road, Delaware, Ohio. Chairman Bart Johnson called the meeting to order and the roll was called; attending were Trustees Bart Johnson and Joe Garrett. Also present were Zoning Inspector Irvine and Fire Chief Cooper.

Approval of Minutes

Mr. Garrett moved and Mr. Johnson seconded to approve the minutes of the previous meeting. Vote: Garrett-yes, Johnson-yes.

Public Input

Resident Jerry Stone discussed concerns about the intersection at US42 and South Section Line Road. The recent dump truck and semi accident ended up inside his rental house. The house is the original school house in Concord Township built in 1855, and was added onto twice. The wreck did not compromise the original school house structure. He is requesting guidance and suggestions from the quarry, township, county, and ODOT to come up with a solution to make the intersection safer.

Financial Report

Trustee Johnson certified that Fiscal Officer Jill Davis provided the current financial reports of the township, and money is available to pay bills. The current Cash Summary by Fund report (see attached) shows the following balances:

- General Fund	\$9,943,743.65
- Special Revenue Funds	\$3,537,951.45
- Total All Funds	\$13,481,695.10

- Mr. Garrett moved and Mr. Johnson seconded to approve pending purchase orders and warrants # 102-110, 117489-117520, all totaling \$416,484.79. Vote: Garrett-yes, Johnson-yes.

Zoning Department

- Mr. Irvine reported zoning permits were issued for four houses and two pools.
- The Epcon proposed development Courtyards on Concord was received by zoning and forwarded to the appropriate parties at the county and for landscaping.
- There is no short term response for the lack of landscaping at Dublin Storage. Long term there are a couple options that the attorney is researching.
- It was noted to not issue any building permits for Charlie Vince until the path is constructed.

Road/Park Department

- After discussion, Mr. Johnson moved and Mr. Garrett seconded to approve including full depth repair on Owen Fraley Road within the 2024 annual road improvement program. Vote: Garrett-yes, Johnson-yes.

Fire Department

- Discussion was held on the tool and equipment budget being increased. The new fire truck was dropped off on Friday for setup and will be back on December 4. The department will have training on December 5,6,7, and put into service December 31. A dedication event was discussed.
- Annual pump and ladder tests are being completed.
- A winter coat drive-thru is being held December 3 from 12-3pm.
- Discussion was held on 5-10 year fire fund budgeting, as well as 25-30 year fire and EMS needs, run levels, funding, staffing, levy needs, etc.
- Double run levels were evaluated between the township and neighboring departments.
- The fire chief recommended to keep the old quint fire truck.
- EMS protocol differences and changes between area departments were discussed with the Trustees.
- Reminders: Total eclipse on April 8, 2024. Open house October 6, 2024.

Adjournment

With no further business, Mr. Johnson moved and Mr. Garrett seconded to adjourn. Vote: Garrett-yes, Johnson-yes

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Minutes of

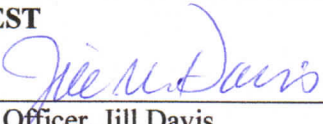
CONCORD TOWNSHIP BOARD OF TRUSTEES

Meeting

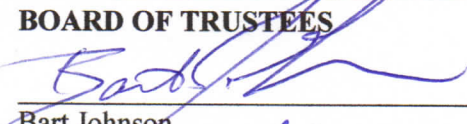
GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

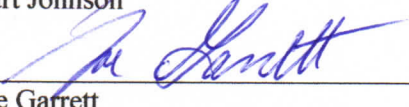
Held November 22, 2023 Page 2

ATTEST


Fiscal Officer, Jill Davis

BOARD OF TRUSTEES


Bart Johnson


Joe Garrett

Jason Haney

Concord Township Trustee Meeting

November 22, 2023

Roll Call

Approve Minutes

Public Input

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants and pay bills.

Zoning Inspector Report

Road Department update

Old Business

DCEO Annual Road improvement Owen Fraley need full depth repair

New Business

Fire Chief

Fiscal Officer

Adjourn

Cash Summary by Fund

Year 2023

Fund #	Fund Name	Fund Balance 1/1/2023	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Total Fund & Adjustments & Revenue			Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2023	Non-Pooled Balance	Pooled Balance
					Transfers In	Advances In	Adjustments & Revenue						
1000	General	\$8,798,429.21	\$0.00	\$1,946,918.23	\$0.00	\$0.00	\$10,745,347.44	\$801,603.79	\$0.00	\$0.00	\$9,943,743.65	\$0.00	\$9,943,743.65
2011	Motor Vehicle License Tax	\$21,547.35	\$0.00	\$23,382.52	\$0.00	\$0.00	\$44,929.87	\$26,634.80	\$0.00	\$0.00	\$18,295.07	\$0.00	\$18,295.07
2021	Gasoline Tax	\$95,526.55	\$0.00	\$193,046.75	\$0.00	\$0.00	\$288,573.30	\$208,804.29	\$0.00	\$0.00	\$79,769.01	\$0.00	\$79,769.01
2031	Road and Bridge	\$403,689.97	\$0.00	\$520,958.45	\$0.00	\$0.00	\$924,648.42	\$180,321.00	\$0.00	\$0.00	\$744,327.42	\$0.00	\$744,327.42
2041	Cemetery	\$28,903.73	\$0.00	\$12,870.20	\$0.00	\$0.00	\$41,773.93	\$12,556.91	\$0.00	\$0.00	\$29,217.02	\$0.00	\$29,217.02
2111	Fire District	\$1,110,274.15	\$0.00	\$3,591,500.44	\$0.00	\$0.00	\$4,701,774.59	\$3,311,445.29	\$0.00	\$0.00	\$1,390,329.30	\$0.00	\$1,390,329.30
2231	Permissive Motor Vehicle License Tax	\$70,743.12	\$0.00	\$36,899.20	\$0.00	\$0.00	\$107,642.32	\$19,465.93	\$0.00	\$0.00	\$88,176.39	\$0.00	\$88,176.39
2272	Coronavirus Relief Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2273	American Rescue Plan Act (ARP)	\$1,174,210.97	\$0.00	\$30,387.24	\$0.00	\$0.00	\$1,204,598.21	\$22,569.77	\$0.00	\$0.00	\$1,182,028.44	\$0.00	\$1,182,028.44
2901	OneOhio Opioid Settlement Fund	\$1,146.64	\$0.00	\$4,662.16	\$0.00	\$0.00	\$5,808.80	\$0.00	\$0.00	\$0.00	\$5,808.80	\$0.00	\$5,808.80
4901	TIF Dublin Strg Pub Infrast Improv	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$11,704,471.69	\$0.00	\$6,360,625.19	\$0.00	\$0.00	\$18,065,096.88	\$4,583,401.78	\$0.00	\$0.00	\$13,481,695.10	\$0.00	\$13,481,695.10

Last reconciled to bank: 10/31/2023 – Total other adjusting factors: \$183.83

Payment Listing
11/9/2023 to 11/22/2023

UAN v2023.2

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
102-2023	11/13/2023	11/14/2023	CH	PNC BANK	\$184.88	O
	Purpose:	BANK MONTHLY FEE				
103-2023	11/15/2023	11/15/2023	CH	PNC BANK	\$4,289.21	O
	Purpose:	GMAIL 50 USERS				
104-2023	11/15/2023	11/15/2023	CH	PNC BANK	\$183.83	O
	Purpose:	BANK MONTHLY FEE OCT23				
105-2023	11/20/2023	11/20/2023	CH	EQUITABLE	\$477.51	O
	Purpose:	TWP LIFE INSUR, TWP VISION INSUR				
106-2023	11/20/2023	11/20/2023	CH	CBIZ BENEFITS	\$153.36	O
	Purpose:	HRA PLAN CLAIM REIMB				
107-2023	11/20/2023	11/20/2023	CH	DELTA DENTAL	\$2,828.93	O
	Purpose:	TWP DENTAL INSUR				
108-2023	11/20/2023	11/20/2023	CH	ANTHEM BCBS OH GROUP	\$37,407.21	O
	Purpose:	ANTHEM MEDICAL INSUR				
109-2023	11/20/2023	11/20/2023	CH	HR BUTLER, LLC	\$190,280.42	O
	Purpose:	PAYROLL PROCESSING FEES				
110-2023	11/20/2023	11/20/2023	CH	Ohio Police & Fire Pension Fund	\$62,224.11	O
	Purpose:	FIRE DEPT PENSION CONTRIB OCT23				
117489	11/18/2023	11/18/2023	AW	PAUL PETERSON COMPANY	\$2,685.00	O
	Purpose:	ROAD DEPT GUARD RAIL REPAIR KLONDIKE				
117490	11/18/2023	11/18/2023	AW	PORTA KLEEN	\$115.00	O
	Purpose:	PARK PORTABLE RESTROOM				
117491	11/18/2023	11/18/2023	AW	DJL MATERIAL & SUPPLY INC	\$3,960.00	O
	Purpose:	ROAD DEPT CRACK SEAL/MASTIC SUPPLY				
117492	11/18/2023	11/18/2023	AW	MIATI EMBROIDERY	\$757.27	O
	Purpose:	ROAD DEPT UNIFORMS				
117493	11/18/2023	11/18/2023	AW	VERIZON WIRELESS	\$368.28	O
	Purpose:	UTILITIES - FIRE DEPT				
117494	11/18/2023	11/18/2023	AW	OHIOHEALTH EMERGENCY MEDICAL SER'	\$647.50	O
	Purpose:	FIRE DEPT EMS MEDICAL DIRECTOR MAY-APR				
117495	11/18/2023	11/18/2023	AW	FRONTIER	\$348.13	O
	Purpose:	UTILITIES - FIRE DEPT				
117496	11/18/2023	11/18/2023	AW	SHELLY MATERIALS, INC	\$374.97	O
	Purpose:	PARK SOUTH SHELTER 57S & DEBRIS, PARK SOUTH				
117497	11/18/2023	11/18/2023	AW	MUNICIPAL EMERGENCY SVCS DEPOSIT /	\$20,346.18	O
	Purpose:	FIRE DEPT NEW FIRE TRUCK AUTO EXTRIC EQUIP				
117498	11/18/2023	11/18/2023	AW	OFFICE CITY EXPRESS	\$169.56	O
	Purpose:	ADMIN INK SUPPLY				
117499	11/18/2023	11/18/2023	AW	KIMBALL MIDWEST	\$225.84	O
	Purpose:	ROAD DEPT STORAGE BINS SUPPLY				
117500	11/18/2023	11/18/2023	AW	MUNICIPAL EMERGENCY SVCS DEPOSIT /	\$178.64	O
	Purpose:	FIRE DEPT TURNOUT GEAR CLEANER				
117501	11/18/2023	11/18/2023	AW	CAPITAL ONE	\$248.89	O
	Purpose:	ROAD/TWP BLDG JANITORIAL SUPPLIES				
117502	11/18/2023	11/18/2023	AW	THE HARDWARE EXCHANGE	\$86.88	O
	Purpose:	ROAD DEPT SHOP SUPPLIES				
117503	11/18/2023	11/18/2023	AW	DEL-CO WATER CO INC	\$224.68	O
	Purpose:	UTILITIES - FIRE DEPT				
117504	11/18/2023	11/18/2023	AW	THOMSON WEST	\$375.00	O
	Purpose:	ADMIN LOCAL GOVT LAW UPDATE				
117505	11/18/2023	11/18/2023	AW	OHIO EDISON	\$890.85	O
	Purpose:	UTILITIES - FIRE DEPT				
117506	11/18/2023	11/18/2023	AW	CHARTER COMMUNICATIONS	\$142.67	O
	Purpose:	UTILITIES - FIRE DEPT				
117507	11/18/2023	11/18/2023	AW	VOSS BROTHERS SALES	\$2,223.59	O
	Purpose:	FIRE DEPT NEW Q341 STIHL SAWS,ACCESS				
117508	11/18/2023	11/18/2023	AW	STRYKER SALES CORP.	\$3,655.74	O
	Purpose:	FIRE DEPT CABLE/SENSOR/STRAP				
117509	11/18/2023	11/18/2023	AW	O.E. MEYER CO.	\$331.58	O
	Purpose:	FIRE DEPT O2 GAS & CYLINDER SUPPLIES				
117510	11/18/2023	11/18/2023	AW	MIATI EMBROIDERY	\$2,640.00	O
	Purpose:	FIRE DEPT CLOTHING ALLOWANCE				

Payment Listing

UAN v2023.2

11/9/2023 to 11/22/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
117511	11/18/2023	11/18/2023	AW	ORANGE TOWNSHIP	\$510.00	O
Purpose: FIRE DEPT ANNUAL PUMP TESTS ENG/QUINT						
117512	11/18/2023	11/18/2023	AW	MICAH WERLING	\$52.88	O
Purpose: FIRE DEPT AWARD CEREMONY REIMB						
117513	11/18/2023	11/18/2023	AW	FYDA FREIGHTLINER COLUMBUS, INC.	\$81.40	O
Purpose: ROAD DEPT MAINT FILTERS TRK 349,347						
117514	11/18/2023	11/18/2023	AW	LOGAN FIELDS	\$170.46	O
Purpose: ROAD DEPT UNIFORM REIMB						
117515	11/20/2023	11/20/2023	AW	Ohio Public Employees Retirement System	\$6,888.32	O
Purpose: TWP PENSION CONTRIB OCT23						
117516	11/20/2023	11/20/2023	AW	BEEM'S BP DIST INC	\$1,881.55	O
Purpose: FIRE/ROAD FUEL SUPPLY						
117517	11/20/2023	11/20/2023	AW	STRYKER SALES CORP.	\$1,037.50	O
Purpose: FIRE DEPT LP15 MONITOR PARTS						
117518	11/20/2023	11/20/2023	AW	MIATI EMBROIDERY	\$1,778.97	O
Purpose: FIRE DEPT CLOTHING ALLOWANCE						
117519	11/20/2023	11/20/2023	AW	SHELLY MATERIALS, INC	\$45.00	O
Purpose: PARK SOUTH DEBRIS FEE						
117520	11/20/2023	11/20/2023	AW	OHIO TWP ASSOC. RISK MANAGEMENT AI	\$65,013.00	O
Purpose: TWP LIABILITY INSUR RENEWAL						
Total Payments:					\$416,484.79	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$416,484.79	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.